



Overseas Student - 2.4

Student/s	
Parent / Carer	

Applications for enrolment can only be given to Australian Citizens who have been resident in NSW. Evidence of these factors is required.

Eligible children are granted a maximum of one (1) year enrolment (200 school days). Where extension is required, application is required three (3) months prior to the date current enrolment expires and made to rde@det.nsw.edu.au – for consideration.

Date of Departure from NSW:

Anticipated date of return of return to NSW:

Reason for being overseas (e.g. holidays, work etc):

Itinerary for the first six weeks following departure to be completed below:

Addresses (PO addresses are acceptable)	Date of arrival/departure

Forms required to be lodged with this enrolment application as condition of this enrolment category:

- *Department of Education Application to Enrol form which must include copies of:*
 - *Birth certificate*
 - *Immunisation certificate*
 - *Proof of current NSW residential address -100 points (one type from group 1 or 2 required)*
- *Statutory Declaration (attached) - A statutory declaration is a written statement which a person swears, affirms, or declares to be true in the presence of an authorised witness – usually a Justice of the Peace, a lawyer, or a notary public.*
 - *Stating intent to travel, timeframe and acknowledging supervision responsibilities.*
 - *On return to NSW at which school will you enrol your child?*
 - *Give residential address when returning to NSW from overseas.*

For Parents / Carers / Supervisors

Please acknowledge your understanding

- I confirm that the home learning environment is suitable for effective distance education provision.
- I declare that I recognise the role and responsibilities in my student's education.
- I will undertake to provide and maintain an agreed mode of communication between myself and the distance education School for the duration of the enrolment.
- I accept the role of supervisor during the period of enrolment and carry out the supervisor responsibilities listed below.

Working with Children legislation requires all people working or volunteering with children under 18 years to have a Working with Children Check. Parents or carers who engage tutors for support should ask the tutor to provide a Working with Children Check clearance number, then verify that number online. Parents/carers can verify the status of a Working with Children Check number by using the online tool available from the Office of the Children's Guardian.

Supervisor responsibilities

- liaising with the school about the program of learning that will be provided for the student and the scheduling of the student's and supervisor's time for engaging in schoolwork and the completion of set tasks
- supervising the student during school or learning activities
- supporting and encouraging the student through assistance with locating materials and resources needed for lessons, development of a timetable for work, provision of a suitable workplace and basic equipment
- ensuring that the student follows the course developed by the school and addresses, with diligence and sustained effort, the set tasks and experiences provided by the school
- interacting with the student as required by the learning materials
- interpreting and explaining to the student the spirit and intention of instructions or comments included in lesson materials or in messages from the distance education teacher
- providing feedback to the distance education teacher on the student's responses to the lesson activities and on the student's performance and interest, including advice about illnesses or absences that have affected the student's ability to complete activities
- monitoring the student's participation in satellite, computer-based or teleconference lessons and field services as appropriate
- supervising examinations and assessment tasks, as required by the school.

Costs: Payable on invoice
\$40 Levy per student per year or \$60 per family per year
\$50 Material Bond – per student (refundable)

Name of supervisor:

Relationship to student:

Signature of Parent/Guardian: **Date:**

OFFICE USE ONLY

Student's Surname Given Names

Male/Female Date of Birth SRN

Grade Class

CATEGORY

- | | | |
|---|---|--|
| <input type="checkbox"/> Isolated Home Student NSW (2.2) | <input type="checkbox"/> Medical (2.5) | <input type="checkbox"/> Significant Support |
| <input type="checkbox"/> Traveller (2.3) | <input type="checkbox"/> Overseas (2.4) | ○ ALAS (2.8) |
| <input type="checkbox"/> Extraordinary Circumstances (2.10) | | ○ SST (2.9) |
| <input type="checkbox"/> Approved | | |

Principal's Signature Date

Enrolment Date Receipt No

